Duradiant Assess Constant Duradian Dama	Title:	How to Configure Card Enrollment Station	Version:	v1.0	Date:	12/01/2018
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## How to Configure Card Enrollment Station

## Preparation

- 1. The card enrollment station includes DS-K1F100-D8E and DS-K1F180-D8E;
- Please download the iVMS-4200 Client on Hikvision official website; <u>http://www.hikvision.com/en/Tools\_84.html</u>

### Notice

- 1. In this document, we use DS-K1F100-D8E card enrollment station;
- 2. In this document, we use V2.7.0.6 iVMS-4200 Client;

#### Step 1:

Connect the card enrollment station to computer directly via USB port, it will install driver automatically



#### Step 2:

Run iVMS-4200 Client, enter Access Control interface;



#### Add Organization and Person first;



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#### Step 3:

On Add Person interface, Click Card and + Add to enter Add Card interface;

		Add Person			×			
Person No.:	1				-	- Add Card		×
Person Name:	Ciel			Normal Smart Car	rd			
Gender:	Male	Female *		Card Type:	Norma	al Card		~
Phone No.:				Card Password:	Passv	vord		Q
Date of Birth:	2018-02-01	<u> </u>		Effective Period:	From	2018-02-01 16:14:55	📆 To 2028-02-01	16:14:55 📆
Place of Birth:					O Acc	cess Contro	~	
Email:				Card Reader Mod	: 🖲 Ca	rd Enrollme Set Ca	rd Enrollment Station	Read
	_	_	Uploa		🔘 Ma	nually Input		Enter
③ Details 🔏	Permiss 🔛 Ca	ard 📜 Face Pict	🥚 Fin					
🕈 Add [	Modify X Dele	ete 🛛 🖓 Link Fin	識 QR					
Index	Card No.	Card Type	Card Cl					
				Index	Card No.	Card Type	Card Class	Card Effec
				+				
•							ок	Cancel
				OK Ca	incel	I4 - 4	( 🕨 🕨 Page	

#### Step 4:

Click *Set Card Enrollment Station* to enter *Card Enrollment Station* interface, please select correct device type;

	Add Card	×	🖳 Ad	d Person in Batch	E Is	sue Card in B
Normal Smart Card	1		Card I	Enrollment Statio	n	×
Card Type:	Normal Card					
Card Password: Effective Period: Card Reader Mode:	Password From 2018-02-01 16:14:55 To 2028-02-01 16: Access Contro Set Card Enrollment Station Manually Input Card No.   Card Type   Card Class   C	Type: Connectio Timeout a Buzzing: Card No. Card No. Select Ser	in Mode: fter: Type: Encryption: ctor:	DS-K1F100-D8           DS-K1F100-D8           DS-K1F100-D8           DS-K1F100-D8           DS-K1F100-D8           DS-K1F100-D8           DS-K1F180-D8           Normal           Enable           Selected 0/0           All	E Modify	ms
				Restore Default \	/alue	Save

#### Step 5:

Select correct *Card No. Type*;

*Normal*: if the communication between card reader and access controller is based on RS485 protocol or Wiegand 34 protocol, please select *Normal*;

*Wiegand*: if the communication between card reader and access controller is based on Wiegand 26 protocol, please select *Wiegand*;

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	Card E	inrollment S	tation			×
Type: Conn Timed Buzzir Card I M1 Ca Selec	ection Mode: but after: ng: No. Type: ard Encryption: t Sector:	DS-K1F100 USB 500 • Yes Normal Wiegand	)-D8E	• r	ms	
		Restore Def	ault Value		Save	
				_		

#### Step 6:

Click Save;

On Add Card interface, click Read and swipe card on card enrollment station;





#### Step 7:

Click *Stop Reading* to finish adding card and click *OK* to save it;

			Add Card		×
Normal Smart Ca	ırd				
Card Type:	Normal	Card			~
Card Password:	Passwo	rd			0
Effective Period:	From 2	2018-01-	11 20:51:21 🎊	To 2028-01-11	20:51:21 📆
	Acces	ss Co			
Card Reader M	· Card	Enroll	Set Card Enr	ollment Station	top Reading
	Manu	ally In			Stop Rea
		uny mor			
		uny 111			
Index	Card No.		Card Type	Card Class	Card Effec
Index	Card No. 28054185	j 504 (	Card Type Normal Card	Card Class	Card Effect 2018-01-:
Index 1 2	Card No. 28054185 00622650	504 I	Card Type Normal Card Normal Card	Card Class Normal Card Normal Card	Card Effec 2018-01-: 2018-01-:
Index 1 2 3	Card No. 28054185 00622650 20585623	504 ( 1996 ( 112 (	Card Type Normal Card Normal Card Normal Card	Card Class Normal Card Normal Card Normal Card	Card Effec 2018-01-: 2018-01-: 2018-01-:

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#### Step 8:

Click *OK* to save your configuration;

		Edit Person		×
Person No.:	1	•		
Person Name:	2	•		
Gender:	• Male	Female *		
Phone No.:				
Date of Birth:	2018-01-11	<u></u>		
Place of Birth:				
Email:				
			Upload Pictur	e Take Photo
Details A P	ermiss 🔛 Car	d 👤 Face Pict	. 🥘 Fingerp	E Attendance R
🕂 Add 🛛 🖄	Modify 🗙 Delet	te 🛛 🖓 Link Fin	巅 QR Code	Link Fa
Index	Card No.	Card Type	Card Class	Card Effective
1	2805418504	Normal Card	Card	2018-01-11 2
2	0062265096	Normal Carc	ormal Card	2018-01-11 2
3	2058562312	Normal Card	Card	2018-01-11 2
•				•
			OK	Cancel

#### Step 9:

You can also click *Modify* to enter *Edit Person* interface, and click and + *Add* to enter *Add Card* interface, and then back to **Step 4**;

-	Control Panel	Access Control	🍟 Event Manager	ment 🔁	Device Manageme	ent			
	Search	P + 4	Add 🗹 Modify 🗙	Delete 🛛 🗔 Cha	ange Organization	-潘 Import Person	Export Person	🦾 Get Person	🖳 Add Perso
몲	🕂 Add 🛛 🗹 Modify	× Delete							Re
	🖌 AMF	Pers	on Ño.   Person N	lame   Organiza	ation Gender	Card Quanti	ty   Card No.	Fingerprint Qu.	Face Picture
5			Ciel	AMF	Male	1	0123456789	0	0
<b>•</b>			-	Edit Person	_	×			
V		Person No.:	1	*					
. 0		Person Name:	Ciel	*					
\$		Gender:	◉ Male 📀	Female *					
		Phone No.:				/			
Ś		Date of Birth:	2018-02-01	<u></u>					
		Place of Birth:							
R		Email:							
					Upload Picture	Take Photo			
<b></b> 0		🛞 Details 🔒 I	Permiss 📰 Card	1 Face Pict	🥏 Fingerp 🕒	Attendance R			
		🖶 Add 🛛	🕯 Modify 🗙 Delete	🖗 Link Fin	🇱 QR Code 🔒	Link Fa			
		Index	Card No.	ard Type	Card Class	ard Effective			
		1	0123456789 N	lormal Card	Card 20	018-02-01 1			

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